

FORMS AND CERTIFICATES NEEDED FOR REGISTRATION

For registration you will need to bring to the Religious Education the following items:

1. Family Registration Form filled with your family information. You can find in this website under: R.E. Registration Form.
2. Religious Education Program Terms & Conditions Form signed along with Parish Number (This number appears on your envelopes from Church). If you are not registered you may do so at the Parish Office.
3. Authorization of Consent to Treat Minor Form
4. A copy of the child/ren's Birth Certificate
5. A copy of the child/ren's Baptism Certificate
6. A copy of the child/ren's First Communion Certificate (For Confirmation)
7. Financial Payment Form.
8. Financial Payment Form alone with Payment by cash, check or money order made payable to: Saint Mary's Church . If you need to make payment arrangements please mark that option in the Financial Payment Form.
9. (Returning Students Only)
Re-registration form handed out to you by child's teacher. Please submit certificates if information is blank on the Re-Registration Form along with proof of parent class attendance for April 12 or April 13.



Religious Education Program Terms & Conditions

Attendance of Family to Sunday Mass:

The Parents have the first responsibility in teaching their children their faith and to bring them to Mass every Sunday to show them the importance of having God in their lives. You are the witness and example of this Christian responsibility. Coming together as a family to attend Mass every Sunday, is a requirement for any Catholic Christian family that wants their children to receive the Sacrament of the Eucharist.

Attendance to class:

It is very important that your child attends his/her class every week. If for any reason your children will be absent, please notify the office, we will be glad to give you the lesson for the week. Homework needs to be turned in the following week. Students are allowed only three (3) justified absences. Please inform office of any emergency prolonged absence.

Arrival & Dismissal:

Arrive no earlier than 10 minutes before class time. Make sure that supervision is there before leaving child alone. Children coming 10 minutes late need to be checked in by the parents in the office, where they will receive a pass to go to class. Parents or designated person that is over 18 years of age need to pick up children at their classroom when classes end and must sign child out from child's teacher or assistant. If you are more than 10 minutes late, when picking your child from class, your child will be taken to the Office; recurrence to this will take further actions. Remember that we are here to provide a safety environment while your child is attending Religious Education.

Emergency Drills

There will be 3 Emergency Drills every year, on those days you will be notified to pick your child up at the designated place. In case of an emergency and on drill days every child needs be picked up and signed out including High School Students.

Parent Classes

Parents with students in their first year are required to attend one formation class. Parents with students in their second year are required to attend 2 Reconciliation Preparation Classes and 2 First Communion Classes. Dates will be in the R.E. Calendar. (The office will send reminders in the monthly Newsletter as a courtesy.)

Prayers:

Parents are the most important educators for their children. Nothing can replace the spiritual life that the children can experience at home. The family that prays together stays together. The teachers pray with them once a week; there is no possible way that the children that don't experience a prayer life at home will be able to know their prayers and recite them with all their heart to God. You as a faith role model for your children need to make them feel that prayer is important for your family not only the elaborated prayers but the spontaneous prayers as well. If you show them that God is important for you, they will feel the same. All children should know their prayers and doctrinal concepts, in other words they need to be prepared, to receive their Sacraments.

Are there any custody problems that could have an impact on your child while at class?

YES _____ NO _____ **If yes, Explain:** _____

Print Parent Name: _____ **Parish #:** _____

Parent Signature: _____ **Date:** _____

ORE Authorization of Consent to Treat Minor

We/I, the undersigned, parent(s) of _____, a minor, do hereby authorize as agent(s) **Fr. Vaughn Winters and/or Flor de Maria Luna** for the undersigned to consent to take decisions in case my child has to be transported by Paramedics to a near Hospital and to consent to any x-ray examination, anesthetic, medical or surgical diagnosis or treatment and hospital care which is deemed advisable by and is to be rendered under the general or special supervision of any physician and surgeon licensed under the provisions of the Medicine Practice Act of the medical staff of any licensed hospital whether such diagnosis of treatment is rendered at the office of said physician or at said hospital.

It is understood that this authorization is given in advance of any specific diagnosis, treatment or hospital care being required but is given to provide authority and power on the part of our aforesaid agent(s) to give specific consent to any and all such diagnosis treatment or hospital care which the aforementioned physician in the exercise of his best judgment may deem advisable.

I agree that in the even my child is injured as a result of his/her participation in the Program, including transportation to and from such activity through the negligence (active or passive) of **Saint Mary's Catholic Church**, or any of its agents or employees, recourse for the payment of any resulting hospital, medical, or related costs and expenses will first be had against any accident, hospital, medical insurance, or any available benefit plan of mine or my spouse.

This authorization is given pursuant to the provisions of Section 25.8 of the Civil Code of California. This authorization shall remain effective until revoked in writing.

Special Medical Needs: _____

Allergies: _____

Date of Last Tetanus (DPT): ___/___/___ Physical Exam: ___/___/___

Date of Last (Tdap) ___/___/___

Doctor's Name: _____

Doctor's Phone (____) _____

Name of the Family Insurance: _____

Policy/Group#: _____

Parent/Guardian's Signature _____

Phone: (____) _____

FINANCIAL AGREEMENT FOR FIRST COMMUNION
Please read carefully before signing at the bottom.

- A. **FEES:** Tuition fee is due at registration time. If you are unable to make the full payment a minimum of \$40 is required to order books. Financial arrangements will be available upon request. Please select the proper box at the bottom of this form. All tuition fees need to be made with a maximum of 5 payments. **Late fees will be applicable after the 10th of each month if you are making payments.**
- B. **Parent Service Hours:** Our Religious Education Office always needs volunteers. We are blessed with wonderful catechists, but we still need your help. For the safety of your children the Archdiocese requires that there be two adults at all times in each class. It is for this reason that we require each Parent to volunteer a total of three hours a year. There will be a sign-in sheet on the first day of classes. Please make sure to sign in your availability. If you're not able to make your service hours a \$10.00 per hour fee will be applied. We need you to understand that parent involvement will make a difference in your child's life
- C. **Fundraiser Program:** Every year the program will plan a fundraiser to build funds for our new Church and to help with the expenses of the program.

Religious Ed. Registration Fee:

\$10.00 Registration Fee per family + Tuition Fee

Tuition Fees as follow:

1st Child \$ 80.00

2nd Child \$ 70.00

3rd Child \$ 70.00

4th Child or more no fee applied

Sacramental Expenditures \$ 25.00 per student for all those who will be receiving their First Communion during the month of May 2012. A maximum of \$75.00 per family.

Sacramental Fee covers: Necessary materials for the reception of the Sacraments (Certificates, Mass expenses, Flowers, worship booklets, etc.). Expenses for parent meetings (Materials, environment, refreshments, etc.).

Refund Policy: Registration fee is NOT REFUNDABLE. Fifty percent of tuition fees will be refunded, if notice is received before classes begin. No refunds after classes have begun.

Of Children ____ Registration fee ____ Sacramental fee ____ Total \$ _____

Please note- Any new student entering into a High School First Communion class the Sacramental fee will be applied.

We/I will pay in full We/I need to make 2 3 5 Payments: Starting at Registration time.

Late fee of \$10.00 will be applicable after the 10th of each month.

We/I will pay St. Mary's Religious Education Office in accordance with this contract.

Print Name of Person responsible for payment

Signature

Please note that all tuition fees are used for program cost, not staff salaries. The salaries for staff members are from Parish Funds. Tuition is being kept as low as possible. Our policy is: "No student will be turned away because of financial problems". If your family is in need please ask for Financial Assistance information.